

**ALTINBAS UNIVERSITY
LEGISLATION COMMITTEE DIRECTIVE**

PART ONE

Purpose, Scope, Basis and Definitions

Objective

ARTICLE 1 - (1) The purpose of this Directive is to determine the establishment and working principles of the legislation commission operating within Altınbaş University.

Scope

ARTICLE 2 - (1) This Directive covers the duties and working principles of Altınbaş University Legislation Commission.

Basis

ARTICLE 3 - (1) This Directive has been prepared based on Article 14/b of the Higher Education Law No. 2547.

Definitions

ARTICLE 4 - (1) In this Directive:

- a) University Altınbaş University,
- b) Rector: The Rector of Altınbaş University,
- c) Senate: Altınbaş University Senate,
- d) Commission Altınbaş University Legislation Commission.

PART TWO

Formation, Duties and Working Principles of the Commission

Commission

ARTICLE 5 - (1) The commission consists of a vice-rector (the chair of the commission) and four members designated by the Senate. One of the members is assigned as rapporteur by the chairperson of the commission

(2) The term of office of the members of the Commission is 3 years. A member whose term of office expires may be reappointed in the same manner.

Duties of the Commission

ARTICLE 6 - (1) Duties of the Commission;

- a) To propose regulations, directives and other legislation in the areas needed by the Office of the Rector,

Working principles of the Commission

ARTICLE 7 - (1) The commission carries out its work under the chairmanship of the relevant Vice Rector. In meetings where the chairman is absent, the most senior member chairs the commission.

(2) The Commission convenes with the absolute majority of the members upon the request of the chairperson, and decisions are taken by majority vote.

(3) Draft regulations, directives and circulars sent to the commission by the Rectorate or university units, as well as proposals prepared for amendments and corrections to existing regulations, are sent to the members for review by the rapporteur. The commission is called to a meeting on the specified day and time. The commission convenes

discusses the issues on the agenda and makes the necessary arrangements. The proposals accepted by the commission are submitted to the senate for approval.

(4) The secretarial work of the Commission is carried out by the rapporteur.

(5) Depending on the subject matter discussed in the Commission, one or more of the unit managers may be invited to attend the meeting to obtain their opinions if necessary.

PART THREE

Final Provisions

Situations Without Provisions

ARTICLE 8 - (1) In cases where there is no provision in this Directive, the provisions of the Higher Education Law No. 2547, Altınbaş University regulations and other relevant legislation shall apply.

Enforcement

ARTICLE 9 - (1) This Directive enters into force on the date it is adopted by the Senate.

Execution

ARTICLE 10 - (1) The provisions of this Directive are executed by the Rector.

Legal Basis on which the Directive came into force			
Relevant Board	Date of Decision	Number of Decision	Decision Item
Senate	24/12/2019	2019/14	Decision 8
Board of Trustees	09/01/2020	2020/01	Decision 12
Legal Basis for the Amendment to the Directive			
Relevant Board	Date of Decision	Number of Decision	Decision Item
Senate			
Board of Trustees			
Senate			
Board of Trustees			